



2023 Payroll Schedule

Pay Cycle	Pay Date
12/19/22-1/1/23	1/6/23
1/2/23-1/15/23	1/20/23
1/16/23-1/29/23	2/3/23
1/30/23 -2/12/23	2/17/23
2/13/23 -2/26/23	3/3/23
2/27/23-3/12/23	3/17/23
3/13/23 -3/26/23	3/31/23
3/27/23-4/9/23	4/14/23
4/10/23-4/23/23	4/28/23
4/24/23-5/7/23	5/12/23
5/8/23 -5/21/23	5/26/23
5/22/23-6/4/23	6/9/23
6/5/23-6/18/23	6/23/23
6/19/23-7/2/23	7/7/23
7/3/23-7/16/23	7/21/23
7/17/23-7/30/23	8/4/23
7/31/23-8/13/23	8/18/23
8/14/23-8/27/23	9/1/23
8/28/23-9/10/23	9/15/23
9/11/23-9/24/23	9/29/23
9/25/23 -10/8/23	10/13/23
10/9/23 -10/22/23	10/27/23
10/23/23-11/5/23	11/10/23
11/6/23 -11/19/23	11/24/23
11/20/23 -12/3/23	12/8/23
12/4/23 -12/17/23	12/22/23
12/18/23 -12/31/23	1/5/24

*All Time Sheets must be submitted weekly to Jersey Staffing no later than 12pm on Monday.

*Employees are not compensable for time traveling to and from work.

*Employees are not allowed to work overtime without prior approval from your Supervisor.

*Employees are responsible for their own time.

*Failure of the employee to submit a timesheet when required or submitting a fraudulent timesheet may result in disciplinary action or termination.

*Timesheets must be approved and signed off on by your Supervisor or other approved signor.